

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **September 10, 2018** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Lonnie Achenbach at 6:30 p.m.

Present BOE Members:

Michael Higgins, Jr.
Nick Gilberts
Lonnie Achenbach
Tom Peterson
Lynn O'Kane

Absent BOE Members:

Cassie Hubanks
Kyle Kozelka

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by O'Kane and seconded by Higgins, Jr. to accept Agenda. Passed unanimously with all in favor.

IV. SPECIAL GUEST SPEAKERS

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

B. Approval of Minutes

1. 08.13.18 Finance Committee Meeting
2. 08.13.18 Regular Board Meeting
3. 08.14.18 Arts Advisory Committee Meeting

C. Personnel

1. Resignation
2. Approval
 - a) Brittany Lahaie-MS Assistant Cross Country Coach
 - b) Adam Kramer-7th/8th Football Coach
 - c) Amy West - Assistant Orchestra Advisor

D. ECCP/Start College Now

Motion by O'Kane and seconded by Higgins, Jr. to pass Consent Agenda. Passed unanimously with all in favor.

VI. CITIZEN PARTICIPATION

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

1. 09.24.18 Committee of the Whole Meeting 5:00 p.m. High School Library Conference Room
2. 10.05.18 Outdoor Education Breakfast 6:00 a.m.- 9:00 a.m.
3. 10.08.18 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
4. 10.08.18 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
5. 10.22.18 Committee of the Whole Meeting 5:00 p.m. High School Library Conference Room

B. Information Items

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator's Report/Presentation

- **Construction Change Orders/Budget**

o *Current Construction Budget/Available Revenue*

- After the referendum funds (\$18.9 million) are depleted (fund 49), there is a remaining balance of **\$852,516 to be paid out.**
- Available Monies on Hand
 - Fund 41 (Building Fund) - \$480,000
 - Fund 10 Operating – To Be Determined
 - Fund 10 Direct Deduction – \$1.73 million in Fund 10
- Possible Borrowing Scenarios
 - Borrow a 10 year note for full amount - \$852,516
 - Borrow a 10 year note for reduced amount with difference coming from a combination of Fund 41 and Fund 10

- The District can have accumulated debt up to \$1 million in any given year not encumbered by referendum, similar to line of credit we passed earlier this school year. The difference of carrying a note is we have to count the balance of the note against the \$1 million annually and only able to borrow the difference between the loan balance and the \$1 million limit. Each year we pay down the debt, the more we are allowed to borrow in that year as long as it does not exceed \$1 million.
 - *Not in Project Budget Items*
 - Need to be realistic on things we can raise money for and things we need to budget for longer term.
- **Budget Work**
 - *\$204 per pupil INCREASE for 18-19*
 - *Capital Purchases Limit for 18-19*
 - It would be wise to be conservative on major Capital Purchases that are NOT NEEDED for the 18-19 School Year.
- **Start of the Year**
 - *It has been an excellent start to the school year all things considered. (Never thought I would have to cancel the first day of school due to rain.)*
 - *Staff have been flexible and jovial.*
 - *Custodial Staff have worked throughout to keep our buildings safe and clean.*
 - *Tentative Student Count:*
 - High School 385
 - BV 547
 - BAK 277 (197.8 FTE)
 - Mighty River 25 Full Time, 43 Part time (25 FTE)
 - Open Enrolled in 104, Open Enrolled out 24
 - Tentative total FTE of 1093.4 as of 9/7/2018
 - Total students of 1,209 in attendance
 - *Full Student Count on the 3rd Friday in September*
- **Transportation**
 - *Spoke with Derrick Boxrucker, with the road conditions he is confident we can continue with our routes while Hwy 27 is still under construction.*
- **Marketing**
 - *Interview with radio with Greg Bender*
- **Arts Midwest**
 - *First performance: week of November 24th – December 1st (Sofi and the Baladis)*
 - *Mirroring previous schedules from other acts*
 - *Many people helping to make this a great experience for our school community.*
- **Staffing Conversations**
 - *There are areas that are in need of staff and potentially change in structure in regards to 1-to-1 aide needs for special education.*

B. Community Connections and Celebrations

1. PTO members Karen Moris and Kathy Thomas helped Rita Breuer begin painting stencils on the BV playground.
2. PTO provided Bluff View with kleenexes and wipes!
3. PTO purchased school supplies for Prairie du Chien School District!
4. Olson Feed Service donated money to the 5th grade ELA program.
5. BV staff magazine donation drop to the Gundersen Behavioral Health Clinic. (September)
6. Christine Panka-Donation to BAK Club Account.
7. Eagles Club - School supply donation to BAK.
8. 3M - School supply donation to BAK.
9. PdC Correctional Institution - School supply donation to BAK.
10. BAK had a wonderful turnout for open house. We have continued to receive some wonderful school supply donations from local organizations.
11. Mr. Furstenberg Earned a DonorsChoose.org donation of 5 ipads and cases.

IX. OLD BUSINESS (action if appropriate)

A. Student Athlete Practice Time Schedules

Item tabled until October meeting.

B. Student Meal Fee Collection Policy-2nd Reading

Motion by Gilberts and seconded by O'Kane to approve Student Meal Fee Collection Policy. Passed unanimously with all in favor.

X. NEW BUSINESS (action if appropriate)

- A. Any items removed from Consent Agenda for further discussion
- B. Youth Advocacy Presentation - Avery Cornford - TABLE
- C. Changes to the 2018-19 HS Student Handbook

Motion by Higgins, Jr. and seconded by Gilberts to approve changes to the 2018-19 HS Student Handbook. Passed unanimously with all in favor.

D. Alternative Open Enrollment Applications

Motion by Gilberts and seconded by O'Kane to approve Alternative Open Enrollment Applications. Passed unanimously with all in favor.

E. Discussion and Possible Action on WASDA Superintendent's Conference Attendance

Motion by Higgins, Jr. and seconded by O’Kane to approve WASDA Superintendent’s Conference. Passed unanimously with all in favor.

- F. Grants & Donations read into record and approved (if any)
 - 1. George Family Foundation donated money to the 6th grade Outdoor Education Program.
 - 2. MPC donated money for school supplies..
 - 3. Mr. Furstenberg earned a DonorsChoose.org donation of 5 iPads and cases.
- G. Student Travel (if any): FFA Trip to Nationals

Motion by Gilberts and seconded by Higgins, Jr. to approve the FFA trip to nationals, Passed unanimously with all in favor.

- H. Committee Meeting Reports by Board members (action if appropriate)
 - 1. Finance
 - 2. Legislative Advocacy
 - 3. Arts Advisory Board
- I. Parking Lot (Items for future agenda) -
 - 1. Ms. O’Kane spoke that the Public Library will be having a grand opening in early October. They are looking for volunteers to help move the books in.

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

Motion by Higgins, Jr. and seconded by Peterson to go into Closed Session at 6:47 p.m.
Passed by roll call with all in favor.

Present BOE Members:

YES: Peterson

YES: O'Kane

YES: Higgins, Jr.

YES: Achenbach

YES: Gilberts

- A. Discussion on Administrative Structure - Assistant Principal Position
- B. Discussion of performance, potential discipline, and continued employment of Middle School Principal
- C. Reclassification of District Office Secretary Position

XII. RETURN TO OPEN SESSION

Motion by Higgins, Jr. and seconded by O'Kane to return to Open Session at 7:39 p.m.
Passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

- A. Direction to Administration to post Assistant Principal position for the 2019-20 school year, with the understanding that it will replace the current Dean of Students position.
- B. No Action
- C. No Action

XIV. ADJOURNMENT

Motion by Higgins, Jr. and seconded by Peterson to adjourn meeting at 7:41 p.m.
Passed unanimously with all in favor. Meeting Adjourned.



President

Notes taken by Robert Smudde